

APPROVED MINUTES
March 7, 2024

CALL TO ORDER:

The meeting was called to order at 5:03 p.m. by President, Jason LeMay.

ROLL CALL:

Present: Troy Becker, Maude Bortz, Joan Foster, Jim Kelly, Jason LeMay, Margo Pufahl, Judy Skaar, Mark Taylor and Director Kristina McGuire

ABSENT: Sara Berger

WELCOME GUEST/S: None

VERIFICATION OF POSTING:

Posting of agenda was verified.

AGENDA APPROVAL:

Motion/second by Skaar/Foster to approve the agenda. Motion carried unanimously.

APPROVAL OF January 4, 2024, and February 1, 2024, MINUTES:

Motion/second by Becker/Foster to approve the minutes of January 4. Motion carried

Motion/second by Skaar/Kelly to approve the minutes of the February 1, 2024.

BUSINESS FROM THE FLOOR (open forum): Village asked the board to submit our public board meeting minutes. They will be referred to either the website where the minutes appear or Mark Taylor, Village trustee will supply approved minutes.

MONTHLY REPORTS:

- **Endowment Board: – Jim Kelly**
 - Still in negotiations for the work/marsh area behind the library and future plans
 - Bev Hepler has resigned her position on the Endowment Board; Joan Foster will be her replacement
 - Progress on the park: hope to have it open by July 4th
 - All lighting in the library is being switched to LED shortly
- **Village Board: – Mark Taylor**
 - Three candidates are running for the three open spots
 - Patsy Villwok is being trained as the new ADRC person. It is hoped that the Senior Center will be ready to take over the meals by May
- **Friends of the Library (FOL) – no report**
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- **Library Director Report: – Kristina McGuire**
 - Mitzi had her first class with 23 attendees
 - Book Club has become very popular
 - Adult crafting had 9 attendees

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- Started a Centrix class on Saturdays. This is slow movement exercise and for people with disabilities
- Blind Date with a Book was a great success. We had 80 participants
- Kristina attended the job fair at the school
- There will be an Easter egg hunt on March 23rd at the library
- Deposit for January was so large in February due to the Roets donation and several others
- **Treasurer's Report/Budget - Margo Pufahl**
 - February report was handed out. Final closing of year 2023 will be reported at the next meeting
- **Public Concerns: None**

APPROVAL OF VOUCHERS:

Motion/second by Bortz/Kelly to approve the vouchers. Roll Call: Bortz, yes; Kelly, yes; Pufahl, yes; LeMay, yes; Becker; Foster, yes; Taylor, yes; Skaar, yes

OLD BUSINESS:

- Maker Space – the Endowment has graciously agreed to pay for the makeup of this room in the basement. Many items have already been ordered

NEW BUSINESS:

- Fine Policy
 - 6 libraries in the county are "fine free"
 - Portage and Rio do not fine seniors or juveniles
 - Pardeeville and Wyocena fine adults and juveniles, but not seniors.
- Motion/second Bortz/Skaar to approve the first reading removing the current fine policy. Motion carried 7-1
- Discussion of upcoming staff vacancy – a staff member is moving away from the vicinity and Kristina requested to hire her replacement so they could be trained before the current staff member leaves. Motion/second by Kelly/Foster to have Kristina post the part time person staff job in the next few weeks, looking forward to having the person start April 15th. for a period of 4 months. Motion carried.
- Budget Discussion/Personnel Review

Move into closed session per Wisconsin Statutes 19.85 (1)(c) to consider compensation /performance evaluation, data of any public employee subject to the governing body's jurisdiction or authority related to employees. Motion/second Kelly/Skaar Roll Call: Bortz, yes; Kelly, yes; Pufahl, yes; LeMay, yes; Becker, yes; Foster, Yes; Taylor, yes; Skaar, yes

- Motion/second by Skaar/Kelly to return to Open session. Roll Call: Bortz, yes; Kelly, yes; Pufahl, yes; LeMay, yes; Becker, yes; Foster, yes; Taylor, yes; Skaar, yes
- Possible action regarding aforementioned discussion

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- Motion/second by Bortz/Skaar to give an additional 5 days of vacation in lieu of health insurance to Director McGuire. Roll Call: Bortz, yes; Kelly, no; Pufahl, yes; LeMay, yes; Becker, no; Foster, yes; Taylor;no; Skaar, yes. Motions carries 5-3
- **AGENDA ITEMS FOR CONSIDERATION AT THE NEXT MEETING:**
 - Nothing was mentioned for next meeting's agenda

ADJOURNMENT: Motion/second by Bortz/Foster to adjourn the meeting. Meeting adjourned at 6:22 p.m.

NEXT MEETING:

April 4, 2024

Respectfully submitted

Margo Pufahl, Recorder